

REGULAR MEETING AND BUDGET HEARING
Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit 1, Toledo, OR 97391
Tuesday, June 15, 2021, 6:00 pm

- 1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:10 pm by Commission President Chuck Gerttula. The meeting was conducted in person and was accessible electronically through GoToMeeting.
 - 2) **In Attendance:** Commissioners Chuck Gerttula, Rick Graff, Zack Dahl, and Mike Kriz. Commissioner Penny Ryerson was excused. Port Staff: Port Manager Lorna Davis, Assistant Port Manager Debbie Scacco, and Maintenance Manager Les Hall.
 - 3) **Introduction of Visitors/Visitor Comments:** There were no visitors present.
 - 4) **Swear in Elected Officials:** Assistant Port Manager Debbie Scacco swore in re-elected Commissioners. Commissioner Zack Dahl was re-elected to position #1 and Commissioner Rick Graff re-elected to position #3 with a term through June 30, 2025.
 - 5) **Budget Hearing:** President Gerttula opened the Budget Hearing, and with no visitors present to make comment, he left the hearing open and carried on with the meeting.
 - 6) **Approval of Minutes:** It was moved and seconded (Dahl/Kriz) to approve the minutes of the Regular Meeting of May 18, 2021 and Budget Committee Meeting of May 25, 2021. Motion passed 4/0.
 - 7) **Financial Report:** Scacco reported on administrative activities for the past month. The USDA Rural Business Development Grant award announcement has been received for the project to build a 40'x80' pre-engineered building for vocational training and fabrication, pending final grant documents. She also reported that there were no additional funds available from the COVID Relief fund grant. Staff have written to state legislators requesting dedicated funds be specified for Special Districts from the State's allocation of American Recovery Act funds.

Scacco reviewed the financial reports and answered questions posed by Commissioners. Commissioner Dahl asked about equipment repair program. He would like to track the costs to keep each piece of equipment running in comparison to the value of the equipment in order to schedule replacement when it is appropriate. Commissioner Gerttula commented that the importance of caring for the equipment should be impressed upon workers. It was moved and seconded (Kriz/Graff) to pay the bills and accept the financial reports. Motion passed 4/0.
- At 6:41 pm President Gerttula closed the Budget Hearing.
- 8) **Maintenance Report:** Maintenance Manager Les Hall reviewed his written report and responded to the Commissioner's questions. Hall reported that he has one maintenance crew arrive early each morning to perform safety and fuel checks on equipment prior to the start of the shipyard work day. He reported on work in progress at the Large Vessel Work Building: Crews are working on the sheetrock as they are available. He has not been able to find an available contractor for drywall work. Hall has been working with the building's geotechnical engineer to monitor settling in the building. Interior doors and flooring are on order. Crews have trenched for the Electric Vehicle Charging Station at the Marina.

13) **Upcoming Meetings:** Upcoming meetings are as noted on the agenda.

14) **Adjournment:** It was moved and seconded (Graff/Kriz) to adjourn the meeting at 7:33 p.m. Motion passed 4/0.


Zack Dahl, Commission Secretary/Treasurer