

REGULAR MEETING
Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit #1, Toledo, OR 97391
January 15, 2019 – Tuesday, 6:00 pm

1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:00 pm by Commission Vice President Mike Kriz.

2) **In Attendance:** Commissioners Mike Kriz, Zack Dahl, Chuck Gerttula, and Penny Ryerson. Commissioner Rick Graff was excused. Port Staff: Manager Bud Shoemake and Assistant Port Manager Debbie Scacco.

3) **Introduction of Visitors/Visitor Comments:** City Councilor Stu Strom attended the meeting. He said, as a City Councilor, he wants to keep up on Port activities. He suggested the Port consider developing a fish hatchery, possibly as a partnership with another organization.

4) **Approval of Minutes:** It was moved and seconded (Gerttula/Ryerson) to approve the minutes of the Regular Commission Meeting of December 18, 2018. Motion passed 4/0.

5) **Financial Report:** Assistant Port Manager Scacco reviewed office activities for the previous month. She advised the Commission that the audit was being revised to correct the depreciation schedule, deleting many items purchased through surplus that were incorrectly valued at the federal acquisition cost. She said the corrections will lower the total asset value and lower the amount of annual depreciation. Commissioner Dahl asked to have depreciation tracked on the Profit and Loss report. Scacco reported that a supplemental budget will need to be adopted at the next meeting to make appropriations for the line of credit obtained for the Special Grant Fund. She reported that planning for this year's Wooden Boat Show is underway. Scacco reported that staff is interviewing candidates for the Boatyard's Administrative Assistant position. Currently, Melodie Schones has been working part time, and will cover the office while Shipyard Office Manager Kathy Petty is on vacation.

Scacco reviewed the financial reports and answered questions posed by the Commissioners. It was moved and seconded (Gerttula/Ryerson) to pay the bills and accept the financial report. Motion passed 5/0.

6) **Manager Report:** Shipyard Report – Work is continuing on the NOAA boats in the shipyard and three smaller boats at the Small Boat Shop without any delays due to the government shut down. On the 660 6on lift there were haul outs for the F/V Marathon, F/V Perseverance and F/V Bay Islander since the last meeting. Current Projects that remain in the yard are: F/V Pegasus sponson, F/V Predator hull rebuild, and the R/V Elakha for hull repairs, sandblast and paint. OSU has been dropping off NSIF research equipment for sandblast and painting. In addition to the Shipyard crew, there are six temporary welders and fitters from JAG working on the FV Pegasus and F/V Predator.

Shipyard mechanic, Kyle Mitchell, has just completed a three-day asbestos inspector training. He will be able to identify and perform the initial survey for any asbestos work that may come in.

Shipyard Work Building – Manager Shoemake reviewed the bids received for the replacement of the City's waterline. The lowest bidder was Leo's Excavating with the Port's portion at \$68,062. The City's portion of the waterline will cost \$78,549. If the City does not approve their portion there is an alternate cost of \$7,500 to connect the Port's new line into the existing waterline. Manager Shoemake reported that an independent engineer, approved by the City, confirmed that the existing 6" line is sufficient for the fire protection at the shipyard. Commissioner Dahl asked about recovering the cost of monthly demand charges for fire suppression in user fees. Manager Shoemake reported that he is in discussions with Paul Sorensen of BST Associates to analyze the shipyard rates versus operational

costs. Commissioner Ryerson asked if the F/V Pegasus was in the way of the waterline project. Manager Shoemake replied that only the crew parking will need to be relocated.

Lincoln County School District Vocational Training - On Thursday, January 10, Shipyard supervisors, Ben Victorine, Dana Castle, and Ted Mandell, with Debbie Scacco gave a tour to 12 Lincoln County High School vocational students. Students from Waldport, Toledo and Eddyville High School attended. They had the opportunity to view the projects currently underway in the yard and speak with the project managers on the F/V Pegasus and the F/V Predator, R/V Elakha, as well the NOAA boats. They ate lunch at the Port's maintenance shop where the supervisors shared their work histories. Students will start at the shipyard in mid-February. They will be fully insured by the school district and the school district will provide their safety gear and transportation. There will be up to three students at the yard at one time.

A slide show was presented showing photos of: LCHS field Trip, crew power washing the docks at the Marina, new tool hangars at the Andrew Linn Boathouse; the F/V Pegasus sponson, work on the F/V Predator, Mike Lee; R/V Elakha, a sailboat in the yard for a broken mast, supply boxes purchased from the surplus yard being used for welding supplies for the big projects, electrical upgrades to the yard, the new Plasma Cutter, and a photo of Ralph Criteser's tug, the Rex on Criteser's ways. Ralph has donated the Rex to the Port.

7) **Discussion Items:** There were no discussion items.

8) **Decision Items:** It was moved and seconded (Gerttula/Ryerson) to accept the revised audit and submit it to the state. Motion passed 4/0.

It was moved and seconded (Ryerson/Gerttula) to authorize the Port Manager to award the bid for the waterline relocation. Motion passed 4/0.

It was moved and seconded (Gerttula/Ryerson) to nominate Zack Dahl to represent the Port as primary committee member and Manager Shoemake as alternate Committee member to the Cascades West Area Commission on Transportation. Motion passed 4/0.

9) **Commissioner Comments:** Commissioner Ryerson said she was thinking about Commissioner Graff. She said she hadn't been through the yard lately because it was so busy. She complimented Port staff on the office redecoration.

Commissioner Dahl said he was happy to see the progression of work at the shipyard.

Commissioner Kriz reported that he drove through the shipyard and talked to shipyard users.

Commissioner Gerttula had no comments.

10) **Upcoming Meetings:** Upcoming meetings are as noted on the agenda.

11) **Adjournment:** It was moved and seconded (Gerttula/Ryerson) to adjourn the meeting at 7:26 p.m. Motion passed 4/0.



Mike Kriz, Commission Vice - President