



## Port of Toledo

Address: 496 NE Hwy 20, Unit 1, Toledo, OR 97391  
Mailing: P.O. Box 428 Toledo, OR 97391 | Tel: 541-336-5207

1. Date of activity \_\_\_\_\_
2. Name of Organization \_\_\_\_\_
3. Applicants Name \_\_\_\_\_
4. Applicants Address \_\_\_\_\_
5. Telephone \_\_\_\_\_ Email: \_\_\_\_\_
6. Hours of Use (including preparation and clean up time) \_\_\_\_\_
7. Anticipated Attendance \_\_\_\_\_
8. List of Persons responsible during this activity

Name and Address

Phone

1. \_\_\_\_\_
2. \_\_\_\_\_

9. Type of Usage: (picnic, party, reunion, etc.) \_\_\_\_\_
10. Do you plan to have alcoholic beverages? \_\_\_\_\_

**Alcohol:** Alcohol use may be permitted at private events. The Consume Alcoholic Beverages in a Public Place Permit Application can be obtained online from <https://www.cityoftoledo.org/community/page/outdoor-special-events> or at City Hall and submitted to the City Recorder. Alcohol offered for sale must be appropriately permitted through OLCC. Additional fees apply. Contact City of Toledo Recorder for more information at (541) 635-2064.

Applicant agrees to hold harmless and indemnify the Port of Toledo, Oregon, from any and all liability for injury to persons, including COVID 19, and damage to property occurring as a result of this activity and agrees to be liable to said Port of Toledo for any and all damages to any park, facility, building, equipment and furniture owned or controlled by the Port of Toledo, which results from the activity or permittee or is caused by any participant in said activity. Events may require insurance. Permittee agrees while using Port property to adhere to all State and local COVID-19 restrictions and guidelines for social distancing and gatherings.

Applicant hereby assumes all responsibility to leave area in a neat and clean condition.

11. **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Approved by \_\_\_\_\_

Date \_\_\_\_\_

Fee Paid \_\_\_\_\_