

*19th Annual*  
**Port of Toledo Wooden Boat Show**  
August 17 & 18, 2024

**Set-up for Vendors:**

- Friday, August 16<sup>th</sup>: Optional early set up - Check in with Event Staff at the Port Booth between 12 pm and 5 pm. Located near [127 NW A Street](#) cul-de-sac.
- Saturday, August 17<sup>th</sup>: Check in at the Port Booth between 8 am to 10 am (If not previously checked in) The show officially opens at 10:00 am but there is a lot of foot traffic, and you can start vending as soon as you are ready.
- When you check in, you will receive a name badge in your packet. Please wear your badge as it identifies you as one of the people who make the Wooden Boat Show a great event.
- Parking in the staging area is allowed during set up, but vehicles should be moved to event parking as soon as possible. Talk to Event staff if special parking arrangements are needed.
- There is no parking in A Street cul-de-sac.
- Note: *Free* primitive camping is available on the Port property on a first-come, first-served basis. Showers can be arranged at the community pool during limited times for a small fee.
- There will be limited security overnight on Friday and Saturday nights. Please secure all personal property.

**Show Hours:**

- Saturday: 10:00 am to 6:00 pm
- Sunday: 10:00 am to 4:00 pm

**Take-Down: Please stay for the full festival; it closes at 4:00 p.m. on Sunday. Your consideration for other vendors and exhibitors by keeping walkway & vendor areas clear-- is appreciated.** All vendors and exhibitors **must be completely moved out by 5 pm on Monday, August 19.** Please leave your site in good condition.

We look forward to having your organization at the show. We can't think of anything else, but if you can, call us at 541-336-5207. See you at the festival!

Thank You,

*Port of Toledo*  
*Wooden Boat Show Planning Committee*

## Port of Toledo Wooden Boat Show Vendor Space Diagram



- Please provide required space needs for length and width of vendor area. Maximum space 10' x 20'.
- Diagram layout specifying if you are using a standard pop-up booth, a trailer, table, and chairs, etc. Standard pop-up canopy is 10'x10'.
- Please diagram how visitors access your booth, label the front, and include if you have any closed sides.
- If electricity is requested, please note the preferred location. Also include a diagram of plug if other than standard 110 volt.