

WORK SESSION

Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit 1, Toledo, OR 97391
Tuesday, June 13, 2024, 1:00 pm

- 1) **Call to Order:** The Work Session of the Port of Toledo Board of Commissioners was called to order at 1:06 pm by Commission President Chuck Gerttula.
- 2) **In Attendance:** Commissioners Chuck Gerttula, Rick Graff, Zack Dahl, and Mike Kriz. Port Staff Debbie Scacco, Dana Castle, Jessica Warfield, and Lara Wilburn.
- 3) **Introduction of Visitors/Visitor Comments:** Everyone introduced themselves. There were no visitors present.
- 4) **Discussion Items:**

Regional Historic Consumer Price Index (CPI)

Table A, West region CPI-U 1-month and 12-month percent changes from www.bls.gov included for reference as part of the meeting packet.

Port Rates Review

a. Moorage Rates

- Historic Marina Income and Expenses for FY 22-23, and FY 23-24 were presented by Scacco and reviewed by the group. Moorage income included in the FY 24-25 proposed budget is based on a 3/7% CPI.
- The group agreed the daily rate should stay at the current rate of \$26 per day for a 24-foot vessel which makes \$ 1.08 the base daily per-foot rate. They also agreed with the term discount structure as presented in the work session packet, summarized below:

	Daily	Weekly	Monthly	Semi-Annual	Annual
Term Discount	0%	20%	50%	70%	80%

- The work group agreed to continue enforcing no refunds of discounted rates. Refunds will require approval from the Port Manager and shall be prorated to the appropriate term at time of cancelation. For example, an annual contract canceled after five months would accrue the monthly rate for 5 months, then refund the balance, if any.


b. Shipyard Rates

Conversation about the shipyard covered many facets of the operation. Tarping fees, project consumables and labor rates were discussed at length.

- It was agreed that compliance/tarping fees need to be renamed to environmental fees and billed at 1.5% of the invoice total.
- Consumables, some of which are currently being itemized on the invoice, and some of which are absorbed into overhead, should change to billing at 3-3.5% of the invoice total.

- The cost of labor to clean up after sand-blasting jobs was deemed fully billable and should encompass the entirety of the cleanup process.
- All small tools used by staff for a project need to be billed out at \$35 per day of usage.
- Labor rates, excluding haul-out, need to be increased by 8.6% which is the cumulative CPI since the time of the last rate increase, with haul-out rates to remain at the current level.

5) Adjournment: President Gerttula adjourned the meeting at 2:31 pm.



Zack Dahl, Commission Secretary/Treasurer