

**In accordance with HB2560, this meeting will be held in person with electronic access available. The public may attend electronically or submit written comments to be read at the meeting. Contact the Port Office at 541-336-5207, for login information.**

## **REGULAR MEETING**

**Port of Toledo Board of Commissioners  
November 18, 2025, Tuesday, 6:00 pm**

### **AGENDA**

- 1. Call to Order:** Regular meeting of the Port of Toledo Board of Commissioners
- 2. Roll Call:**
- 3. Introduction of Visitors/Public Comment:** Limited to 5 minutes per visitor
- 4. Approval of Minutes:** Regular scheduled meeting October 21, 2025
- 5. Staff Reports:**
  - Shipyards Report – Ben Victorine, Shipyards Manager
  - Maintenance Report – Les Hall, Maintenance Manager
  - Financial Report – Kaitlin JT Heart, Bookkeeper
  - Manager’s Report – Debbie Scacco, Port Manager
    - Administrative
    - Project Updates
    - Meetings and Conferences
- 6. Old Business:**
  - Discuss Business Oregon Loan Restructure Request
  - Discuss Employee Health Insurance Benefit Renewal
- 7. New Business:** Discuss security concerns at Marina
- 8. Decision Items:**
  - Approve Financials and Bill Pay List
  - Approve July and August Financials
  - Consider Motion to request Business Oregon capitalize the interest on loan L18004 (Large Vessel Building), extend the term to 30 years, and provide reduced payments until 4/1/2029
  - Consider Termination of construction contract between with Laskey-Clifton Corporation for the Sewer Extension Project, authorize issuance of written notice of termination in accordance with contract provisions, and direct staff to implement the termination
- 9. Commissioner’s Comments:**
- 10. Executive Session:** Real Property Transaction Negotiations Pursuant to ORS 192.660(2)(e)  
To conduct deliberations with persons designated by the governing body to negotiate real property transactions.  
*No decisions will be made in executive session. Any action, if needed, will be taken in open session.*
- 11. Upcoming Meetings:** Port of Toledo Commission Meeting – December 16, 2025, 6:00 pm
- 12. Adjourn:**