

A regular meeting of the Port of Toledo Board of Commissioners (The Board) was held at the Port of Toledo Main Office at 496 NE Hwy 20, Unit 1, in Toledo, Oregon.

- **Call to Order**

The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:06 PM by Commission Vice President Mike Kriz.

- **In attendance**

Commissioners present were Chuck Gerttula, Rick Graff, and Mike Kriz constituting a quorum for the commission. Additional staff present were Debbie Scacco, Port Manager and DeeAnn Ramos, Administrative Assistant..

- **Visitors/Public Comment:** Introduction of Charlie Cyphert.

- **Budget Hearing:** The budget hearing was opened at 6:10 PM by Commissioner M Kriz. With no visitors present to make comment, he left hearing open and carried on with the meeting.

- **Approval of Minutes**

It was moved and seconded (Graff/Gerttula) to approve the minutes for the Regular Meeting and Executive session of May 20, 2025 and the Budget Committee Meeting minutes of May 22, 2025. Motion passed (3-0).

- **Staff Reports**

- **Shipyard Report by Debbie Scacco:**

- Port Manager reviewed written report on current and upcoming jobs in the Shipyard.
 - Shipyard labor report for May 2025, attached.

- **Maintenance Report by Debbie Scacco:**

- The Port Manager delivered the maintenance report as provided with the packet.
 - Tree stump lodged itself at Paddle Park dock – crew removed it and repaired dock.
 - The boom logs at launch were reconnected.

- **Financial Report by Debbie Scacco:**

D Scacco presented the bill pay list, reviewed the financial reports, and answered questions posed by the commissioners. The commissioner per diem checks were presented for signature.

- Commissioners would like the financial packet presented with bill pay lists first. The change of order of documents was made by a commissioner after the last regular board meeting.

- **Manager’s Report by Debbie Scacco:**

The Port Manager reported on the following topics:

- New Commissioner Charlie Cyphert will be sworn in and Election of Officers will be held at the July meeting.
 - The National Fisherman featured the shipyard in an article.
 - Sewer Extension Project:
 - The project has had many delays, but the Contractor was on site the day of the meeting and has started work.
 - ODOT Carbon Reduction Grant: The executed agreement has been received, waiting for notice to proceed.
 - Meetings, Conferences & Special Events:
 - D Scacco attended Human Resource training by SDAO.
 - DeeAnn and Debbie participated in a fundraiser Toledo Rotary’s Food Pantry Cook Off and won third place.
 - Oregon State Marine Board Clean Marina inspection June 5.
 - Wooden Boat Show: This year Bill Pettis and fishing vessels, Challenge and Little J are being honored.

- **New Business:** Discussed options for the house at the shipyard. Scacco will follow up with additional information at a future meeting.

- **Decision Items**
 - A motion was made to approve the financials and bill pay list and seconded (Graff/Gertulla) Motion passed. (3/0)
 - The budget hearing was adjourned at 6:38 PM with no public comment. Commissioner M Kriz motioned to approve Resolution 2025-2 adopting the FY 2025-2026 Budget, make appropriations, imposing the tax and categorizing the tax adopt rate schedule. Commissioner Gertulla seconded the motion. Motion passed. (3/0)
 - A motion was made to approve Resolution 2025-3: surplus construction trailer (state tag number 87-842 ORE) and seconded (Gertulla/Kriz). Motion passed. (3/0)

- **Upcoming Meetings**
 - Upcoming meetings are as noted on the agenda.

- **Adjourned Regular Meeting**
 - A motion and seconded to adjourn at 7:44 pm. (Graff/Gertulla) Motion Passed. (3/0)

Zack Dahl, Commission Secretary/Treasurer