

SPECIAL MEETING MINUTES

Monday, September 21, 2026, 1:00 p.m.

A special meeting of the Port of Toledo Board of Commissioners was held at the Port of Toledo Main Office, 496 NE Highway 20, Unit 1, Toledo, Oregon.

- **Call to Order**

- The special meeting of the Port of Toledo Board of Commissioners was called to order at 1:00 p.m. by Commission Chuck Gerttula.

- **Roll Call**

- Commissioners present were Chuck Gerttula, Suzanne Silvonen and Charles Cyphert, constituting a quorum of the Commission.
- Staff present were Interim Port Manager Don Mann, Administrative Specialist DeeAnn Ramos, Les Hall Maintenance Manager and Ben Victorine, Shipyard Manager.

- **Introduction of Visitors/Public Comment**

- Darin Nicholsen, Civil West Engineering, Ben Folgate, RL Reimers and Becky Bryant, Business Oregon

- **Meeting**

- Discussion of change order for the washdown pad portion of the Sewer Expansion project.
 - Map and extra cost estimate attached.
 - D Mann recommended moving forward with the adjustment of cost toward the washdown pad of an increase \$53,277.00.
 - C Cyphert moved to authorize D Mann to complete change order with RL Reimers for the increase in cost after receiving a written cost adjustment from RL Reimers. S Silvonen seconded. Motion passed. (3/0)

- **Adjourned Special Meeting**

- There being no further business, the meeting was adjourned at 1:40 pm. Moved by C Cyphert seconded by C Gerttula. (3/0)

Signature

Print Name, Title

Zachary R Doherty

Sec/Tres

Minutes prepared by DeeAnn Ramos

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Actions

I have calculated the extra costs to adjust the grades in the slabs.

Pour 2 - 47cy Concrete @\$435.60 = \$20,473

Pour 3 - 36cy Concrete @\$435.60 = \$15,682

17cy Aggregate @\$165.00=\$2,805

Pour 4 - 38cy Aggregate @\$165.00=\$6,270

Pour 5 - 50cy Aggregate @\$165.00= \$8,250

Additional Risers - 8 qty @ \$500 ea = \$4,000 - I'm working on getting a quote from Old Castle, but this is a conservat

Total - \$57,480

The aggregate price includes hauling 104cy of material back from the storage yard to replace the material we already

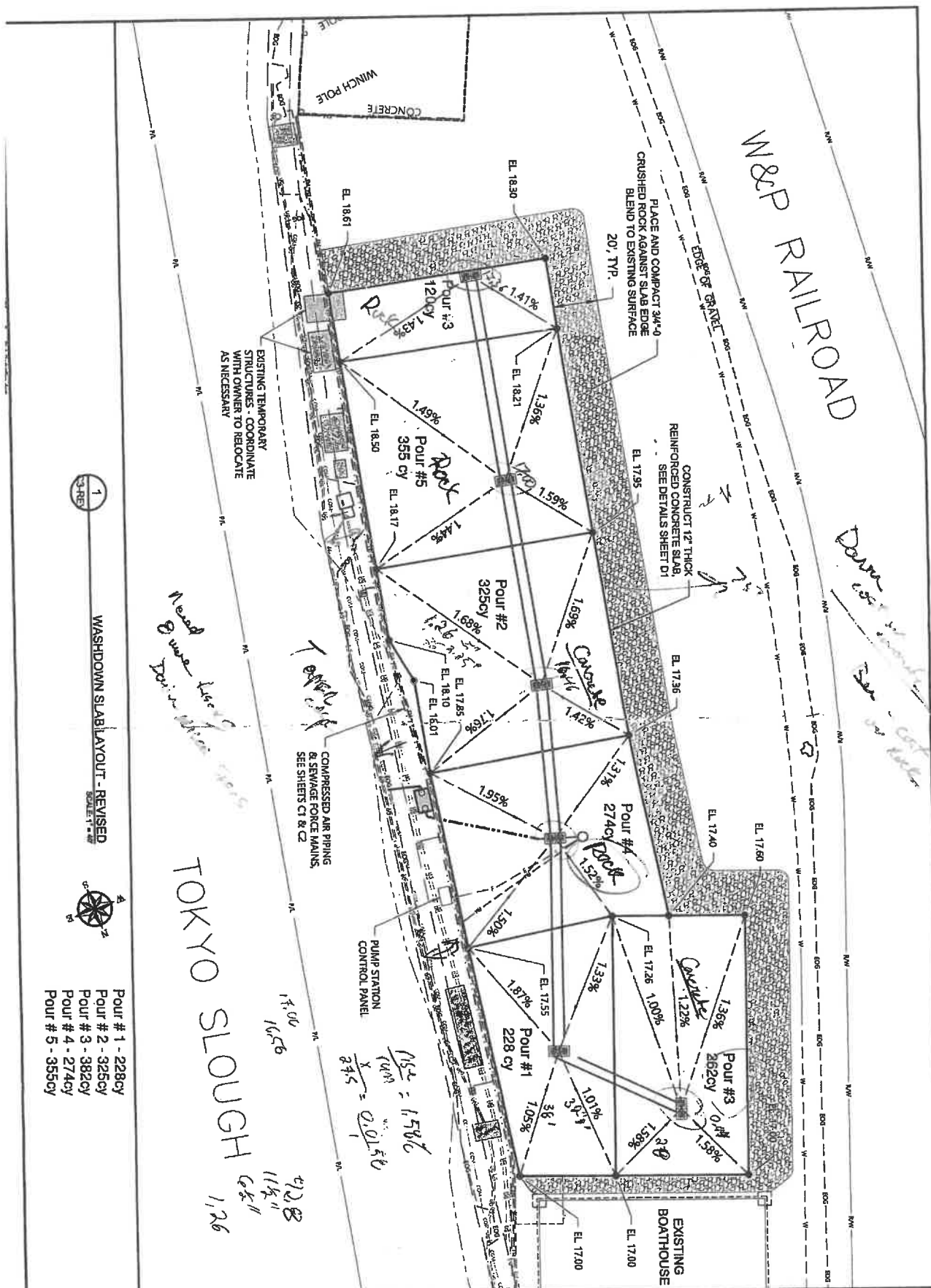
I'm working a price for the increase in rock around the whole pad.

Don - please provide approval for us to proceed with this work.

Thank you,

Ben Folgate

RL Reimers Co.



PORT OF TOLEDO LINCOLN COUNTY, OREGON SEWER CONNECTION EXPANSION PROJECT SHIPYARD SEWER & WASHDOWN IMPROVEMENTS WASHDOWN SLAB LAYOUT - REVISED	DESIGNED BY: DCM PROJECT NO: 2513-002	DRAWN BY: DCM CHECKED BY:	Civil West Engineering Services, Inc. 409 SW 10TH ST. NEWPORT OR 97365	541-264-7040 www.civilwest.com
	REM: 1251/28			
	REGISTERED PROFESSIONAL ENGINEER OREGON DARRIN G. NICKSON MAY 14, 2009 71168PE			
	JULY 31, 2026			