

A special meeting of the Port of Toledo Board of Commissioners (The Board) was held at the Port of Toledo Main Office at 496 NE Hwy 20, Unit 1, in Toledo, Oregon.

- **Call to Order**

The special meeting of the Port of Toledo Board of Commissioners was called to order at 9:04 am by Commissioner Lorna Davis, President. Commissioner Davis then passed leadership of the meeting to Commissioner Gerttula, who conducted the meeting.

- **Roll Call**

Commissioners present were President L Davis, Treasurer Z Dahl, C Gerttula and C Cyphert constituting a quorum for the commission. Additional staff present were Port Manager Debbie Scacco and Administrative Specialist DeeAnn Ramos, Shipyard Manager Ben Victorine and Maintenance Manager Les Hall.

- **Introduction of Visitors/Public Comment:**

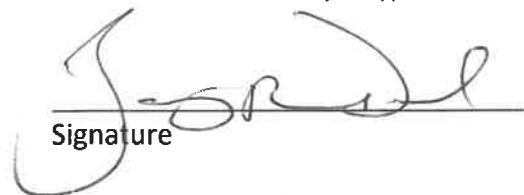
The following guests were present: Darrin Nicholson, Civil West Engineering and Adam Springer, Legal Council.

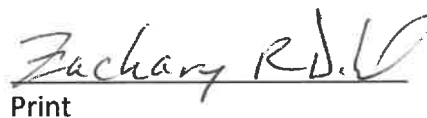
- **Discussion and Possible Action**

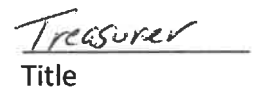
- Authorize issuance Notice of Intent to Award the Sewer Connection Expansion Project Shipyard Sewer & Washdown Improvements:
 - Seven day notice to award to proceed.
 - Incentive for early conclusion: 10 to 15% bonus.
 - Adam Springer affirmed lower bid issuance without AIS being submitted.
 - A motion by Commissioner Cyphert to issue notice of intent to award to Swofford Excavating and seconded by Commissioner Dahl. Motion passed. (4/0)
 - A motion by Commissioner Dahl to hold a contingency fund of 8% (of \$936,797.50) from Swofford Excavating and seconded by Commissioner Cyphert. Motion passed. (4/0)

- **Adjourned Special Meeting**

- Commission President Lorna Davis adjourned meeting at 6:25 pm. Moved by C Gerttula and seconded by C Cyphert. Motion carried 4/0.


Signature


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Title

Minutes prepared by DeeAnn Ramos