

A special meeting of the Port of Toledo Board of Commissioners (The Board) was held at the Port of Toledo Main Office at 496 NE Hwy 20, Unit 1, in Toledo, Oregon.

- **Call to Order**

The special meeting of the Port of Toledo Board of Commissioners was called to order at 9:09 am by Commissioner Lorna Davis, President.

- **Roll Call**

Commissioners present were Chuck Gerttula, Lorna Davis, Charlie Cyphert and Zach Dahl constituting a quorum for the commission. Additional staff present were Port Manager Debbie Scacco and Administrative Specialist DeeAnn Ramos.

- **Introduction of Visitors/Public Comment:**

The following guests were present: Adam Springer attended the meeting as legal counsel.

- **Executive Session**

- First order of business is the Board will now go into executive session pursuant to ORS 192.660(2)(b) & (h) to consider the dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent and to consult with legal counsel regarding litigation or litigation likely to be filed. No decisions will be made. Persons attending Lorna Davis, Zack Dahl, Charles Cyphert, Chuck Gerttula and Adam Springer. We will now recess the special meeting and convene the executive session at 9:10 am.

- **Special Meeting**

- The executive session has concluded 10:12 am and reconvened into special meeting.

- **Decision Items**

- Motion was made to authorize Adam Springer to hire HRAnswers (SDAO) to investigate a hostile work environment complaint filed. Moved by C Gerttula and seconded by C Cyphert. Motion carried 4/0.
- Motion was made pending investigation; the Port Manager will work remotely or in the shipyard. D Ramos will be supervised by Port Commissioners, L Davis and C Cyphert. If L Davis is not reachable then designate Z Dahl. All communication between D Scacco and D Ramos will include L Davis and C Cyphert in the cc line. Responses will be 'reply all'. Moved by C Cyphert and seconded by Z Dahl. Motion carried 4/0.

- **Discussion**

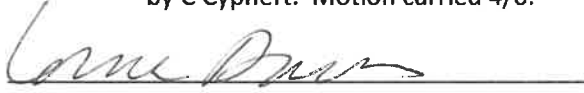
- Adam Springer disclosed that he was representing the Port of Newport, pertaining to a subpoena served to L Davis. A. Springer will write a letter of disclosure and potential conflict of interest to Port of Toledo.

- **Decision Items**

- Motion was made to direct Adam Springer as representative of the Port of Toledo in regards to said subpoena. Moved by Z Dahl and seconded by C Cyphert. Motion carried 4/0.

- **Adjourned Special Meeting**

- Commission President Lorna Davis adjourned meeting at 10:24 am Moved by Z Dahl and seconded by C Cyphert. Motion carried 4/0.



~~Zack Dahl~~, Commission Treasurer

Lorna
Davis

Chair

Minutes prepared by DeeAnn Ramos