

A regular meeting of the Port of Toledo Board of Commissioners was held at the Port of Toledo Main Office at 496 NE Hwy 20, Unit 1, in Toledo, Oregon.

- **Call to Order**

The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:03 PM by Commission President Lorna Davis.

- **Roll Call**

Commissioners present were Lorna Davis-President, Chuck Gerttula and Charles Cyphert constituting a quorum for the commission. Commissioner Z Dahl was absent. Additional staff present were Port Manager Debbie Scacco, Administrative Specialist DeeAnn Ramos and Maintenance Manager Les Hall.

- **Executive Session**

- "First order of business is the Board will now go into executive session pursuant to ORS 192.660(2)(b) & (h) to consider the dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent and to consult with legal counsel regarding litigation or litigation likely to be filed. No decisions will be made during the executive sessions. People attending Lorna Davis, Charles Cyphert and Chuck Gerttula. We will now recess the regular meeting and convene the executive session at 6:06 pm." – Commissioner Lorna Davis.

- **Regular Session**

- The Board convened the Executive Session at 6:22 pm and reconvened the Regular Session. No decisions were made.

- **Introduction of Visitors/Public Comment:**

- Becky Bryant, Business Oregon

- **Approval of Minutes**

- Commissioner C Cyphert moved to approve the following minutes, and Commissioner C Gerttula seconded the motion. Motion passed. (3/0)
 - Regular scheduled minutes May 19, 2026 as corrected.
 - Special Emergency minutes May 28, 2026 as corrected.
 - Budget Committee minutes May 28, 2026 as corrected.
 - Special Meeting minutes June 18, 2026.

- **Staff Reports (written reports included in meeting packet)**

- **Shipyard Report by Debbie Scacco:**
 - The Port Manager presented report on upcoming jobs and labor.
- **Maintenance Report by Les Hall:**
 - The Maintenance Manager presented a report on maintenance activities.

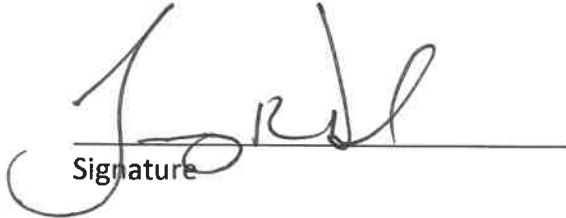
- **Staff Reports continued** (written reports included in meeting packet)
 - **Manager's Report by Debbie Scacco:**
 - The Port Manager report was presented.
 - Project Updates: Sewer Extension Project
 - Commissioner L Davis wanted noted that there is a discrepancy from what the Commission believed to be the RFP and what was actually advertised. The Commission intent was not to advertise the project allowing separate bids per schedule.
 - **Financial Report by Debbie Scacco.**
 - Financial report was reviewed. (It was previously submitted to the Commission with the meeting packet)
 - Commissioner L. Davis noted that page 23 of the financial packet reflects nine payments to Nationwide and referenced prior discussions regarding the timeliness of those payments.
- **Old Business:**
- **New Business:**
 - Discuss ODOT Carbon Reduction Grant
 - Commissioner L Davis directed that budget items ODOT Carbon Reduction Grant (page 1 line 21) and EV Purchase-Carbon Reduction Grant (page 3 line 2) may only be utilized by a majority decision of the Commission board, motion made by C Gertulla, seconded by C Cyphert. Motion passed. (3/0)
 - Discuss implementation of a fuel surcharge at shipyard – no decision
 - Discuss and possible action: Recording Port Commission meetings
 - Commission Board consensus not to record meetings.
 - Discussion and Action Regarding Board Vacancy and Appointment Process
 - Commission Board consensus for Port Manager to make a public notice of vacancy and application deadline July 16, 2026.
 - Add to July New Business: Commissioner Cyphert suggested a BBQ for former Commissioners M Kriz and R Graff.
- **Decision Items**
 - A motion was made to table the financial reports and approve the bill pay list for May 2026, motion seconded (Gertulla/Cyphert). Motion passed. (3/0).
 - A motion was made to accept the resignation of Commissioner Mike Kriz and seconded (Gertulla/Cyphert). Motion passed. (3/0)
 - The Commission expressed its appreciation for Mike's contributions to the Port and acknowledged the circumstances that led to his decision to resign.
 - A motion to adopt Resolution No. 2026-02, a resolution adopting the FY 2026–2027 Budget, making appropriations, imposing the tax, and categorizing the taxes was made and seconded (Gertulla/Cyphert). Motion passed. (3/0)
 - A motion to authorize the second phase of the Executive Director's compensation adjustment, as established in the annual performance review process, based upon successful completion of Benchmark #2 within the prescribed 90-day period, with the payroll increase to become effective July 1, 2026, payroll was made and seconded. (Gertulla/Davis). Motion passed. (3/0)

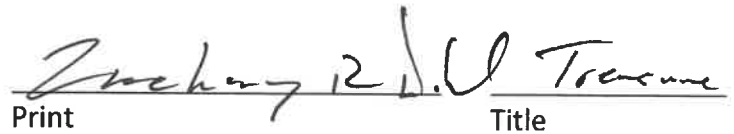
- **Commissioner Comments**

- Commissioner L. Davis directed that a future discussion be placed on the agenda regarding whether a quorum of Commissioners should be required for contractual commitments.

- **Adjourned Rescheduled Regular Meeting**

- Meeting was adjourned at 8:28 pm by motion and second. (Gettula/Cyphert). Motion passed. (3/0)


Signature


Print Title

Corrections 8-25-2026

Minutes prepared by DeeAnn Ramos

