

A regular meeting of the Port of Toledo Board of Commissioners was held at the Port of Toledo Main Office at 496 NE Hwy 20, Unit 1, in Toledo, Oregon.

- **Call to Order**

President Lorna Davis relinquished the chair to Commissioner Chuck Gerttula. The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:01 PM by Commissioner Chuck Gerttula.

- **Roll Call**

Commissioners present were Lorna Davis, Zack Dahl, Chuck Gerttula, and Charlie Cyphert constituting a quorum for the commission. Commissioner Mike Kriz was absent. Additional staff present were Port Manager Debbie Scacco and Administrative Specialist DeeAnn Ramos.

- **Executive Session**

- "First order of business is the Board will now go into executive session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated to negotiate real property transactions; ORS 192.660 (2) (a) & (h) to consider employment matters and to consult with legal counsel regarding litigation or litigation likely to be filed and ORS 192.660(2)(i) to review and evaluate the employment performance of the Port Manager, who does not request an open hearing. No decisions will be made during the executive sessions. People attending Lorna Davis, Zack Dahl, Charles Cyphert, Chuck Gerttula, Debbie Scacco, DeeAnn Ramos, Adam Springer and Casey Nokes. We will now recess the regular meeting and convene the executive session at 6:03 pm." – Commissioner Chuck Gerttula.

- **Regular Session**

- The Board recessed the Executive Session at 6:47 pm and reconvened the Regular Session. The Executive Session will reconvene following completion of the remaining Regular Session agenda items. No decisions were made.

- **Introduction of Visitors/Public Comment:** No visitors.

- **Approval of Minutes**

- It was moved and seconded (Davis/Cyphert) to approve the corrected minutes of the March 17, 2026, regular meeting, incorporating the correction made by Commissioner Zach Dahl under the Manager's Report to read: "D. Scacco advised that the concerns raised by R. Voss had been addressed in earlier communications." The motion passed (4-0).

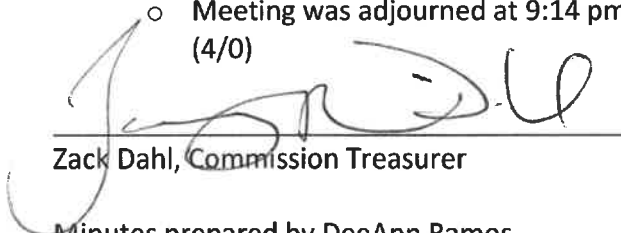
- **Staff Reports (written reports included in meeting packet)**

- **Shipyard Report by Debbie Scacco:**
 - The Port Manager presented report on upcoming jobs and labor.
- **Maintenance Report by Debbie Scacco:**
 - The Port Manager presented a report on maintenance activities.
- **Manager's Report by Debbie Scacco:**
 - The Port Manager report was presented.
- **Financial Report by Debbie Scacco.**
 - Financial packet submitted during meeting.

- **Old Business:**

- Update from D Scacco on moorage/marina security concerns, report included.
 - Commissioner Charles Cyphert requested research to place a phone for emergencies.

- The Board authorized purchase of a camera and add upgrade of system to budget.
 - Discussion of budget priorities
 - D Scacco asked the Commission to consider expending Oregon Department of Transportation grant funds for the purchase of an electric vehicle. There was no support for EV purchase as a budget priority.
- **New Business:**
 - Presentation of SOPs for Stormwater Management Permit.
 - The Board requested the addition of a calendar and checklist.
 - Proposal for management training for supervisors
 - The Board agreed for supervisors attend training.
- **Decision Items**
 - A motion was made to approve financial reports and approve bill pay list for March 2026, motion seconded (Dahl/Cyphert). Motion passed. (4/0).
 - A motion was made to approve the financial reports for February 2026, motion seconded (Dahl/Cyphert). Motion passed. (4/0)
 - A motion to adopt the revision to the OFLA section in the Employee's Handbook, motion seconded (Dahl/Davis). Motion passed. (4/0)
 - Authorization for D Scacco to negotiate lease agreement for Port Station 1 Unit 2 made and seconded (Dahl/Cyphert). Motion passed. (4/0)
- **Commissioner Comments**
 - Commissioner Chuck Gerttula advised that the TAG group cannot rent or loan the large tent, tables, and chairs to the Port for the Wooden Boat Show due to insurance liabilities.
- **Executive Session**
 - "We will now recess the regular meeting at 8:30 pm and reconvene the executive session No decisions will be made. Persons attending: Lorna Davis, Zack Dahl, Charles Cyphert, Chuck Gerttula and Debbie Scacco." – Commissioner Chuck Gerttula.
- **Regular Session**
 - "The executive session has concluded at 9:12 pm. We are now reconvening the regular meeting. No decisions were made." – Commissioner Chuck Gerttula.
- **Decision Item**
 - It was moved and seconded (Dahl/Cyphert) to authorize the Port Manager compensation package adjustments as stated in the final review document. Motion Passed (4/0)
- **Adjourned Regular Meeting**
 - Meeting was adjourned at 9:14 pm by motion and second. (Dahl/Cyphert). Motion passed. (4/0)


 Zack Dahl, Commission Treasurer

Minutes prepared by DeeAnn Ramos