

A regular meeting of the Port of Toledo Board of Commissioners (The Board) was held at the Port of Toledo Main Office at 496 NE Hwy 20, Unit 1, in Toledo, Oregon.

- **Call to Order**

The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:01 PM by Vice-President Mike Kriz after President Lorna Davis delegated temporarily meeting chairmanship to Commissioner Kriz.

- **Roll Call**

Commissioners present were Lorna Davis (via zoom), Mike Kriz, Zack Dahl, Chuck Gerttula, and Charlie Cyphert constituting a quorum for the commission. Additional staff present were Port Manager Debbie Scacco and Administrative Specialist DeeAnn Ramos.

- **Introduction of Visitors/Public Comment:**

The following guests were present: Rick Goche, Aquatic Resources and Maggie Michaels, Oregon Coast Visitors Association.

- **Presentation:** Rick Goche gave a presentation for support of a small-scale live seafood or edible seaweed holding system and asked the Port to sponsor a system to be used in Toledo's schools.

- **Approval of Minutes**

It was moved and seconded (Dahl/Gerttula) to approve the minutes as submitted for the regular meeting January 20, 2026, and a special meeting February 11, 2026. Motion passed (5/0).

- **Staff Reports**

- **Shipyard Report by Debbie Scacco:**

- The Port Manager presented report on upcoming jobs and labor.

- **Maintenance Report by Debbie Scacco:**

- The Port Manager presented a report of maintenance activities and labor.

- **Manager's Report by Debbie Scacco:**

- The Port Manager report was presented.

- **Financial Report by Debbie Scacco.**

- Commission Board directed Debbie Scacco, Port Manager, to obtain proposals from agencies that provide bookkeeping services.

- **Old Business:**

- **New Business:**

- Sewer Expansion Project bid results- notice of award to Leo's Excavation.
- Review Board Duties and Responsibilities policy.

- **Decision Items**

- A motion was made to approve financial reports and bill pay list (revised Shipyard) for January 2026 and financial reports for December 2025 motion seconded (Gerttula/Dahl). Motion passed. (5/0).
- A motion to authorize Debbie Scacco, Port Manager, to apply for Business Oregon Port Planning and Marketing Grant, motion seconded (Dahl/Cyphert). Motion passed (5/0).
- A motion to authorize Debbie Scacco, Port Manager to accept Civil West Engineering proposed contract, motion seconded (Gerttula/Dahl). Motion passed (5/0).
- A motion to financially support OCVA Live System project in the amount of \$700was, motion was seconded (Dahl/Gerttula). Motion passed, (5/0)

- **Executive Session:** An executive session did not occur.

- **Adjourned Regular Meeting**

- Meeting was adjourned at 8:00 pm by Lorna Davis, President.



Zack Dahl, Commission Treasurer

Minutes prepared by DeeAnn Ramos